

MORLAND ROOM – all you need to know

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| **Suitable for:** | **Vital Statistics** | | **Included in hire fee** | **Optional Extras £** |
| * Meetings * Workshops * Conferences * Lectures * Drama rehearsals * Classes | **Size** | 560sq feet | * Chairs * Tables * Wifi * Hearing loop * Disabled access | * Projector * Screen * Flip chart and pens * Promotion on RBB website, social media subject to all information being supplied |
| **Capacity** | **50** theatre style  **25** with tables and chairs*.*  **25** for workshops |
| **Times available** | ***Tues-Sat:***  9am-10pm  ***Sun & Mon:***  9am-5pm |

**The Costs**

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| 1 hour | £15 |  | **Extras** | **£** |
| 9am-1pm | £50 |  | Flip chart and pens | £5 |
| 1pm-5pm | £50 |  | Projector & Screen | £20 |
| 9am-5pm | £95 |  | Screen | £10 |
| Tues-Fri eve 5pm-10pm | £65 |  | Tea, coffee and biscuits per head | £1.50 |
| Saturday eve from 6pm | £95 |  | Promotion on RBB website and social media subject to all information being supplied. | £10 |
| Room set up fee | £10 |  |  |  |

**Catering**

Additional catering is provided by Bocabar. Please contact Bocabar direct for all enquiries about catering.

Tel: 01458 440558

Email: [bocabarglastonbury@outlook.com](mailto:bocabarglastonbury@outlook.com)

Web: http://glastonbury.bocabar.co.uk/

For smaller groups of up to 25 people, some flexibility is possible (e.g. bringing your own lunch to share, children’s party food) so please contact us to discuss at the time of booking.

**At the end of your event**

All hirers **must return the space to its original state** i.e. clean, tidy, chairs and tables stacked leaving the space clear. If this is not done **an additional £25 charge** will be payable following the event.