

RED BRICK BUILDING

COMMUNITY • ARTS • EDUCATION • ENTERPRISE

EVENT SPACE – ALL YOU NEED TO KNOW

Suitable for:	Vital Statistics		Included in hire fee	Optional Extras £
<ul style="list-style-type: none"> • Meetings (there's plenty of room for break-out groups) • Functions such as wedding receptions and private parties • Performances • Conferences • Lectures • Dance • Gigs 	Size	2000sq feet	<ul style="list-style-type: none"> • Chairs • Tables • Wifi • Staging (if required) • Stage lighting • Air conditioning • Hearing loop • Disabled access • Free promotion for public events: via RBB website, social media and e-newsletter 	<ul style="list-style-type: none"> • Projector • Screen • Flip chart and pens • PA system • Uplighters
	Capacity	350 as a standing event 120 for a tables event <i>NB Tables would need to be hired for large events.</i> 100 for chairs only		
	Times available	Tues-Thurs: 9am-11pm Fri & Sat: 9am-00.45am Sun & Mon: 9am-5pm		

THE COSTS

1 hour	£25
9am-1pm	£75
1pm-5pm	£75
9am-5pm	£150
Tues-Thurs eve from 6pm	£75
Friday eve from 6pm	£150
Saturday eve from 6pm	£250
Wedding – all day and evening	£400
Bond for large events	£100
Room set up fee	£10

Extras	£
Flip chart and pens	£5
Projector	£20
Screen	£10
PA System	£50
Uplighters - per light	£10

CATERING

Catering is provided by Bocabar. Please contact Bocabar direct for all enquiries about catering.

Tel: 01458 440558

Email: bocabarglastonbury@btconnect.com

Web: <http://glastonbury.bocabar.co.uk/>

Please note that no external catering is permitted.

AT THE END OF YOUR EVENT

All hirers **must return the space to its original state** i.e. clean, tidy, chairs and tables stacked leaving the space clear. If this is not done **an additional £25 charge** will be payable following the event.